

**Kalmiopsis Community Arts Organizational Board**  
**Meeting Minutes 1/31/2022**  
**Family Coalition River Room**  
**6pm-8pm**

Board Members In Attendance: Ryan Forsythe, Kaci Elder, Sara Kinstler, Kimiko Maglio, Melissa DeNardo (Zoom). Also, Judy Mayo.

**Agenda:**

- Welcome and land acknowledgment
- Approve minutes from October board meeting
- Public comment: please limit your comments to 2 minutes. If you cannot attend the meeting in-person or on Zoom, send written comments in advance to [KalmiopsisCommunityArtsHighSchool@gmail.com](mailto:KalmiopsisCommunityArtsHighSchool@gmail.com).
- Every Student Policy (ACBA)
- Amended bylaws for inclusion in charter proposal
- Signed acknowledgment of understanding from each board member for charter proposal
- Creation of committees
- Ford Family Family Technical Assistance Grant - National Charter Schools Conference
- Oregon Humanities - Public Program Grants
- Four Way Foundation Grant - Capital Expenses

**Minutes:**

- Meeting called to order at 6:05pm
- **Land Acknowledgement read by Kaci.**
- **Approved minutes from October.** With edit: typo- change word meetings to minutes; change complete. Vote: Yes - 5, No - 0; YES
- **Every Student Policy (ACBA).** *Discussion:* Kaci passed out copies of OSBA Model Charter School Sample Policy and Bias Incident Complaint Procedure. Everyone read the document Kaci printed for OSBA Sample Policy and Bias Incident Complaint Procedure. We then reviewed the policy TRSD is using: [ACB](#), [ACB-AR](#), and [ACBA](#). Decision to draft our own policy using the OSBA template, including our school's own statement on equity. Sara and Melissa will draft this policy and equity statement by March 31st, and we will vote via email before our next board meeting.
- **Amended bylaws for inclusion in charter proposal.** *Motion:* Kimiko moves to approve our amended bylaws, Kaci seconds motion. Vote: Yes - 5, No - 0; YES
- **Signed acknowledgment of understanding from each board member for charter proposal.** *Discussion:* we have all signed and submitted our acknowledgement

forms for our “completeness check”. Reviewed other elements of our “completeness check” submission.

- **Creation of committees.** *Discussion:* the 4 committees to establish now, goal of voting on the exact starting committees, their names and starting leadership tonight. The Chairperson of each committee should work towards filling seats with at least 4 voting members. We discussed opening up public notice for committee involvement in the next newsletter and on our Facebook page, which Kaci offered to do.
  - Fiscal Management Committee:
    - Leadership–Chairperson: Ryan Forsythe (also Board Member/Teacher Leader).
  - Fundraising and Development Committee.
    - Leadership–Chairperson: Kaci Elder (also Board Member and Teacher Leader).
  - Governance and Compliance Committee.
    - Leadership–Chairperson: Kimiko Maglio (also Board Member), Teacher Leader: Sara Kinstler, Additional Voting Member: Judy Mayo.
  - Building and Aesthetics Committee.
    - Leadership–Chairperson: Melissa DeNardo (also Board Member and Teacher Leader).
- *Motion:* Ryan moves to accept these 4 committees (as stated above in discussion) and the leadership for them as well. Melissa seconds. Vote: Yes - 5, No - 0; YES
- **Ford Family Technical Assistance Grant - National Charter Schools Conference.** *Discussion:* Whether we should apply for the grant for the National Charter Schools Conference even if we cannot all attend.
- *Motion:* Sara moves that we apply for the Ford Family Technical Assistance grant to attend the conference on June 19th-22nd, Kaci seconds the motion. Vote: Yes - 5, No - 0; YES
- **Oregon Humanities - Public Program Grants.** *Discussion:* Oregon Humanities Public Programs grants, could help to fund student-run public forum on water quality/conservation and use in our community, up to 10K in funding.
- *Motion:* Kimiko moves to apply for Oregon Humanities Public Programs grant. Sara seconds the motion. Vote: Yes - 5, No - 0; YES
- **Four Way Foundation Grant - Capital Expense.** *Discussion:* Four Way Foundations Grant, could help us purchase capital expenses (desks, computers, etc.) before opening day, up to 10k in funding.
- *Motion:* Kaci moves to apply for Four Way Community Grant for the 2022 grant cycle, Melissa seconds the motion. Vote: Yes - 5, No - 0; YES

Meeting adjourned at 7:38pm.

**Next Meeting:** Monday April 25, 2022 @TBA, 6pm-8pm