



Kalmiopsis Community Arts High School
Organizational Board Meeting

Tuesday September 27, 2022

Board members president: Kaci Elder (president), Kimiko Maglio (secretary), Melissa DeNardo (treasurer), Ryan Forsythe

Facilitator: Melissa

Meeting called to order at 7:02pm

- Welcome and land acknowledgment.
- Additions to agenda. None.
- Approval of minutes from July 25. Motion to approve. Motion seconded. Approved with no changes.
- Public comments. No public comments.
- Financial Report (Kaci/Ryan)
 - Expenses, income, checking/savings account balances. Income from July and August Cans for Kids have not arrived yet. September was light, so might not be a large check. Kaci spent \$11 of 100 manila file folders. Kaci has been paying for Mailchimp, \$11/month. No objections to switching to KCA.
 - Grants update (Ryan). Ryan is working on Roundhouse Foundation grant due this coming Friday. Kimiko is working on Carpenter Foundation grant. Applications due last Friday in October and then again in January. Ryan requests a motion to seek a grant from Miller Foundation (LOI is due October 22). Motion made that we approve seeking a grant from Miller Foundation. Motion seconded. Motion approved.
- Enrollment update (Kaci). Kaci is stepping into role overseeing recruitment, timeline, and software. Priority enrollment window will be January through March. Lottery in April if more interested than spots available. Kaci will work on publicity and recruitment campaign. She will develop a flyer with support from Ryan. She's been researching software, particularly what is used by others in our district.
- Committees Reports
 - Fiscal Management (Ryan). No fiscal committee meeting, but we continue to refine our budget, including now having codes.
 - Community and Culture (Kaci). We tabled at Farmers Market and also have heard from some individuals interested in being teachers.
 - Governance & Compliance (Kimiko). No governance meeting this past month.
 - Location (Melissa). Melissa and Mindy called several places and visited several. She contacted First Community Credit Union to inquire about the closed credit union building space in Cave Junction. She visited Fire Mountain Gems site and it appears the building is still available. But we are all in agreement that Rusk Ranch Nature Center is the ideal long-term location. If a turnkey building opens, we may seek to utilize it for a few years, which would allow us more time to develop the space at Rusk Ranch. Motion to tell Rusk Ranch to begin permitting process to have KCA at Rusk Ranch. Seconded. Motion

passes.

- Recruitment of Founding Board. Kaci suggests we develop an ongoing list of potential board members, a solicitation plan, and draft timeline for Organizational Board to dissolve and Founding Board to coalesce. If we have a list of potential members, we can discuss at the October 11 work party. Kimiko suggests we think about the process for interviewing or recruiting.
- Review of KCA roles for Teacher Leaders. Kaci suggests as we transition to staff roles, we replace “Committees Reports” with “Teacher Leaders Reports.” Do we want to revise our own roles as we seek new Teacher Leaders? Kaci suggests before work party, we examine our own roles and FTE and determine if we want to make changes to either roles or the planned FTE.
- KCA Google Drive. Kaci would like to streamline and consolidate the KCA Google Drive, including location of board meeting minutes and beginning to conclude the “KCA Planning 2018-2023” folder.
- KCA website. The website needs to be revised to reflect TRSD board approval. Once we have an enrollment form, that should be built in. Any information that is ready to go should be added, such as our calendar and bell schedule. Let Kaci know anything to be added. Goal is to have it look like an *open* school website by Thanksgiving.

Meeting adjourned at 7:42 PM.

Upcoming Meetings

- 6pm Monday October 24, 2022*
- 6pm Monday November 28, 2022
- 6pm Monday December 19, 2022*
- 6pm Monday January 30, 2023

* meeting held on a different Monday this month due to holidays