



Kalmiopsis Community Arts High School  
Organizational Board Meeting

Monday, December 19, 2022

Board members present: Melissa DeNardo (treasurer), Ryan Forsythe (secretary), Kaci Elder;

Others present: N/A

Absent: Kimiko Maglio (president)

Facilitator: Melissa / Minutes: Ryan

Meeting called to order at 6:22pm

- Welcome and land acknowledgment.
- Additions to agenda. No additions to the agenda.
- Approval of minutes from November 28 meeting. Motion to approve. Motion seconded. Approved with no changes.
- Public comments. No public comments.
- Financial Report (Kaci/Ryan)
  - Grants update (Ryan). Melissa completed a survey that may allow us to join a grant for national school lunch and/or school garden programs. Kaci submitted a grant for LGBTQIA2S+. Melissa and Kaci contacted Transponder to provide trainings if we receive the grant. Kaci is meeting tomorrow with Patty Downing to discuss a Walmart grant due December 31, for projects that support the community in general. We discussed possibility of requesting a grant to sponsor a community Thanksgiving meal. Ryan has not been able to find time to work on the CommuniCares grant due December 31.
  - Expenses, income, checking/savings account balances (Kaci). Total balance is \$12,355.37. Includes recent Cans 4 Kids income of \$347 and \$410. Recent expenses include \$125 for flyers for our enrollment marketing; \$73.49 for t-shirts; and \$11 monthly for mailchimp (our newsletter).
- Reports
  - Fiscal Management (Ryan). No meeting since our last Board meeting.
  - Community and Culture (Kaci). We had a good time tabling at the Dome School's Winter Holiday Bazaar (selling greeting cards as a fundraiser, and giving out flyers). Just today Kaci started a database of potential community teachers, including skills and credentials.
  - Governance & Compliance (Kimiko). To help with compliance regarding charter teacher licensing requirements, Ryan has completed prerequisites for the Masters in Teaching at Western Governors University and plans to begin in January.
  - Location (Melissa). Melissa has had positive conversations with Carol Scherf from St. Ann's Church in Grants Pass. Carol is writing a proposal to others at the church in order to seek permission for us to rent the church spaces.
  - Staff Report. Nothing to report.

- New Business
  - Preparing to open enrollment in January:
    - Recruitment campaign: display ad to start running in IV News on Dec 28. PSA submitted to KXCJ. 210 flyers will be out in all *Takilma Common Ground* issues this week. Kaci would like to reboot the newsletter. Plan is to send a short one out before 12/31.
    - Enrollment application & registration forms (Kaci). Note they are not the same—enrollment form needs to be ready now, but registration forms can come in April. Kimiko to revise the homepage on Jan 1 so that enrollment is featured. Kaci goal to get draft enrollment form to board by Dec 27. She would like feedback ASAP.
    - Kaci would like help after January 1 in reaching out to families who have already submitted intent to enroll forms, letting them know enrollment is open. Melissa will take it on. Ryan will coordinate who posts what and when on facebook.
- Old Business
  - Minor clarifications of Article VI (Committees) first reading (Kimiko). Tabled until next meeting.
  - Google phone number. Ryan set up a number for KCA. It's 541-630-4522 (note the "522" is "KCA" so it's 630-4KCA).
  - KCA email addresses. Ryan set up the "@kcahs.org" emails for each board member, as well as an "office@kcahs.org." Plan is that office email can be first point of contact, but that email forwards to Kaci and she can help divide the emails up amongst us, for us to respond from our own KCA emails (so that we each develop relationships with different families, and so that she isn't responsible for responding to all emails).
  - Founding Board update. Potential Founding Board members will be invited to the Jan 30 meeting.

Meeting adjourned at 7:17 PM.

#### Upcoming Meetings

- 6pm Monday January 30, 2023
- 6pm Monday February 27, 2023
- 6pm Monday March 27, 2023