



Kalmiopsis Community Arts High School
Organizational Board Meeting

Monday, March 27, 2023

Board members present: Kimiko Maglio (president), Melissa DeNardo (treasurer), Ryan Forsythe (secretary), Terry Davis

Others present: n/a

Absent: n/a

Facilitator: Kimiko / Minutes: Ryan

Meeting called to order at 6:05pm.

- Welcome and land acknowledgment.
- Additions to agenda. No additions.
- Approval of minutes from March 13 meeting. Motion to approve by Kimiko. Motion seconded by Melissa. Approved with no changes. Unanimous.
- Public comments. No public comments.
- Financial Report (Ryan)
 - Account balance at the close of the last statement include \$7,221.71 in checking and \$214.81 in savings, for a total of \$7,436.52.
 - New expenses since our last meeting include payment of \$1090 to Alan Laurie for the sign, \$298 for purchase of printers. Note that since our last statement (but before last board meeting), there was an additional \$2541.73 for classroom needs, including projectors, screens, and white boards. So effectively \$3506.79 in bank, though note that out of this, we still need to make payments of approximately \$2000 for grant, plus sign materials such as 4x8 plywood and hardware).
 - Grants update (Ryan)
 - Four Way Spring 2022 Update. We will complete our report and submit by March 31.
 - Four Way Spring 2023 Update. We are finalizing our list of what we will be requesting. At our staff meeting this past Friday, we discussed needs and we feel that supporting our visual and performing arts program would be ideal. We plan to request funding for items like easels, a stage and background, stools for Terry's art tables.
- Reports
 - Fiscal Management. No report.
 - Community and Culture
 - Enrollment Update: Currently 16 total. 8 in 9th grade, 4 in 10th grade, and 4 in 11th grade. Priority window enrollment ends April 1, after which we will reach out to families. Kaci will finalize registration forms. We do need to brainstorm

more ways to reach students. Kimiko suggests a large banner could help generate interest.

- Location
 - Melissa met with Ruth Blaylock to discuss insurance, which we need in order to move forward with a lease. She was not familiar with charter school regulations, but she will write up a policy and try to find an underwriter that may take us on. Kaci will reach out to Cecile at REACH what insurance company she uses. Melissa will reach out to Sunny Wolf and Woodland to find out what insurance companies they use.
- Governance & Compliance
 - Waiver request. We submitted a request to lessen the requirement that 50% of staff have a valid credential. Ryan met with ODE staff last week as part of the process. Staff had suggestions and are allowing us to revise our request and resubmit by March 29. Kaci is working on the revision.
- Staff Report
 - Teresa Allison joined our meeting. She is a travel nurse and is interested in our school and seeing if she may be able to fit into KCA. She is interested in Risk Management, Anatomy, and Science. As a staff, we discussed grant requests and realized we had a little extra money to spend. We settled on printers as a final need/request from the grant funding.
- Old Business
 - Review of contract with Three Rivers. Kristen Miles sent Kaci an email with some comments/responses on the draft contract. At the moment, it is in the hands of Kristen and TRSD to review our suggested changes finalize the contract,
 - Bylaws Revision - Second Reading (*changes in yellow*)
 - Section 3.6 Qualifications. Qualifications. In reviewing possible candidates, the Board shall consider the following criteria:
 - The prospective Board member's support for the KCA mission, values, and purpose; **and**
 - The prospective Board member's skills and experience in relation to the Board's need for expertise in areas including fundraising, educational oversight, facilities management, finances, accounting, community relations, outreach and marketing; **and**
 - **The prospective Board member's legal residence, to ensure that a majority of Board members shall reside within the boundaries of Three Rivers School District.**
 - Ryan motions that we accept the revision to the Bylaw, adding the bullet point about legal residence. Melissa seconds. Motion passes. Unanimous.** Kimiko will make revisions. Kaci will send to TRSD and Ryan will update IRS and Oregon Charities Division.
 - Representing at local conferences
 - Oregon Nonprofit Leaders Conference - April 3&4 in Ashland. Ryan reached out to Kate Dwyer regarding possibility of redirecting part of 2022 funding request from furniture, so that Kimiko can attend the conference. Unfortunately we can

not request funding for the conference as part of our grant request. At this point, we are not sure we have the flexibility with our funding. Suggestion to add to our professional development calendar and plan for next year, but not prioritize it this year. Board agrees.

- IV Nonprofit Volunteer Fair - April 8 at IV High. Ryan has registered for himself and Melissa to attend. Ryan and Melissa will develop a list of ways people can volunteer, sign-up sheets for help at events like Taco Tuesday and Cans for Kids. Discussion with individuals can be more organic about how they can help vs. having a long list of specific ways to plug in.
- Every Student Belongs Policy (ACBA). Melissa sent out to the Board after our last meeting. Melissa asks that we each review the policy after the meeting and then we present first reading at our next meeting with a vote on adoption at the following meeting.
- New Business
 - Taco Tuesday. Plan is a fundraiser event every third Tuesday of each month, April - October. Terry will play music. Stacey Williams was going to present to the board of the Grange for approval. Melissa will reach out to find out if the motion was approved. Steph Moor also shared with Melissa about costs/funding. Once we have official notice, we will begin advertising and spreading the word.
 - Time of board meetings. Discussion whether to change start time to 5pm, or continue with 6pm. **Ryan motions that we change start time to 5pm. Kimiko seconds. Motion passes. Unanimous.**

Meeting adjourned at 7:05pm.

Upcoming Meetings

- 5pm Monday April 24, 2023
- 5pm Monday May 29, 2023
- 5pm Monday June 27, 2023
- 5pm Monday July 31, 2023